



CASPA Board Meeting Notes

Date: 29th October 2019 at 14:00

Location: IoD, London

Present: Simon Papworth (SP), Robin Batchelor (RB), Robin Wells (RW), Nuno Almeida (NA), Georgia Tobin (GT),
(From 14.30: James Berry (JB): as an observer)

Subject: CASPA Quarterly Board Meeting 2019

Agenda:

1. Board Update

- a. Taffy Gatawa appointment to the board
- b. Georgia Tobin - part time administrator appointment

2. Membership Update

- a. Member list currently 51 members
- b. Member list posted to Members Area only
 - i. No immediate plans to post member list publically
- c. Agreed that member criteria and best practices need to be defined and adhered to
- d. Agreed that we will look to create and share a template business continuity plan so that members can adapt and implement their own continuity plans
- e. Discussed pros and cons of tiered membership - something to explore in the future
- f. Agreed £500 flat membership fee in April 2020
- g. Membership T&Cs, Principles & Business Continuity Plan to be drafted by January

3. Funding

- a. Membership fees from April 2020 (see above)
- b. Grant applications
 - i. Sutton Bid goes in on Monday 4th Nov with £20K allocated to CASPA
 - ii. Other projects/opportunities for CASPA to get funding - need to agree strategy

4. Press

- a. Great press coverage including a number of articles in Care Home Professional
- b. Positive to see publications are happy to cover and share CASPA's message
- c. Continue to use industry contacts to for CASPA PR



5. Events

- a. The Care Show 2019 - Birmingham
 - i. Very well attended and opportunity to spread CASPA word and meet with members
 - ii. Will maintain a good relationship with the show organisers and secure a stand and speaking slot at London and Birmingham events in 2020
- b. InterOPEN Hackathon report
 - i. CASPA represented quarter of event attendees - fantastic turn out
 - ii. Working on interoperability in the sector
 - iii. Great overall feedback from the event
 - iv. Great to ensure that everyone works together and work towards a common goal with competitors
 - v. Full report to follow and be published on Members Area of website

6. Whitepapers

- a. First whitepaper extremely successful and being used by both NHSD and DSC
- b. A common sense guide from an independent party (CASPA) on how to incorporate digital into health and social care
- c. E-learning whitepaper to follow soon

7. Meetings

- a. **DSC & CASPA - 19th November 2019 (London)**
 - i. Successful meeting in September to align and agree common messaging
 - ii. Follow meeting planned for 19th November to continue conversations
 - iii. Will ask DSC to collaborate on defining CASPA best practices/standards and minimum data sets
 - iv. DSC have asked for case studies and customer numbers from members - email has been circulated to ask for these
- b. **NHS Supplier Day - 5th December 2019 (Leeds)**
 - i. CASPA announced their launch at last event back in March 2019
 - 1. CASPA had a stand and speaking slot at last event
 - 2. 20 members gained from the last event which was attended by 60 suppliers
 - ii. CASPA to attend December event and agree upon who's attending, ask for another speaking slot to share CASPA growth since March
- c. **Key stakeholders 'CASPA round table'**
 - i. CASPA is planning a 'round table' meeting early next year



- ii. Attendees to include CQC, NHS Digital, DSC, CPA, Care England, National Care Forum, NHS X and King's Fund
- iii. Purpose of the meeting/common purpose: "The belief that carefully-done digital transformation drives improvements in overall quality of care"
- iv. CASPA board to continue conversations to aim to get arranged early next year
- v. CASPA to be one single voice approaching the CQC and other larger bodies

8. Work Groups

- a. DSCAG Task & Finish Group
 - i. CASPA has seat on committee - is the only supplier representation
 - ii. Mission of the group is to set standards for digital social care (in line with CASPA's goals)
 - iii. Group looking to achieve short term change (months not years)
 - iv. First meeting to discuss what can be achieved in the time period

9. AOB

- a. Discussed whether CASPA could look to fund a private spine project in the future?
 - i. Chris from Person Centred Software have an API regard that gives name, ref number etc to validate the patient is the correct person - this would be independent to PCS
 - ii. Discussed the importance of matching patient data
 - iii. NHS Digital hold the information and data that we would need to achieve this
 - iv. Important to CASPA and whole industry
 - v. Will raise with NHS Digital and other parties in the round table meeting

END OF MEETING