



Date: 21st April 2020 - 15.30

Present:

Simon Papworth (SP), Jonathan Papworth (JP), Robin Batchelor (RB), Robin Wells (RW), Nuno Almeida (NA), Taffy Gatawa (TG), Georgia Ginnaw (GG)

Subject: CASPA Quarterly Board Meeting 2020

Agenda:

Board Update

- a. Finance report**
 - i. Current bank position £2.5k
 - ii. Administration support only outgoings at present
 - iii. Charging for membership (discussed below)

- b. Filing of micro-accounts**
 - i. Agreed not needed to be completed in time for charging for membership
 - ii. Will provide a P&L and Balance Sheet for year 1st April 2019 - 31st March 2020 to members

Membership

- c. Membership currently stands at 70 members**

- d. Plan to introduce membership fees:**
 - i. £500 plus £100 joining fee for new members
 - ii. Notice to be given end of May 2020 along with annual report, membership T&Cs, invoice and DD instruction
 - iii. Payment due end of June 2020

Projects

- e. Sutton eRed Bag**
 - i. Project was owned by Emma Cockerill at Sutton. Since been taken over by a new Project Lead - Terry Clark

 - ii. The once monthly project review meetings are very efficient and productive. Clinical Director of South West London on board and backing the project.



- iii. Tech update:
 - 1. Dev team leads due to speak next week
 - 2. It is intended that the Sutton eRedBag will be made available to all authorities in the future
 - a. At this stage the project is in development.
 - b. When completed, CASPA may be able to make the source openly available to providers
 - 3. Connect to London LHCR or directly to hospitals for free via smtp link
 - 4. Will be in testing soon
 - 5. Gone through technical compliance
 - 6. IG side going well
 - 7. Also needs access to NHS spine mini services
 - 8. Cerner and CYC suggesting connection to cost £50k
 - 9. Introduced to contacts and conversations had to potentially be available in Hertfordshire

- iv. Non-technical updates: good progress.
 - 1. NHS Education Network - ongoing
 - 2. PRSB are well engaged with CASPA on use of Standards and reporting back - ongoing

- f. **NHSx Tech Plan for Health and Care**
 - i. CASPA's consolidated response due in June
 - 1. Members submitted some comments
 - 2. NA happy to lead with the aim to get a review and some thoughts over. Call with SP & RW next Tuesday 28th June to discuss.

- g. **COVID-19 data share**
 - i. CASPA has successfully provided NHSx via NHS Digital with anonymised data from domiciliary and care home settings
 - ii. CASPA will make available the data it has been able to collect so far around the COVID-19 crisis to its members.

- h. **NHSx DSCAG**
 - i. This group has morphed into the VISC in light of COVID-19
 - 1. What do care homes need?
 - a. DSCAG focus on wifi and tablets
 - i. NHS distributing Facebook Portal devices
 - ii. Also considering Apple and Samsung devices
 - 2. Care App
 - a. Support app for employees
 - b. Due for release end of April



Whitepapers

- i. **E-learning whitepaper**
 - i. Good progress, underway

Meetings and Work Groups

- j. **Round Table - postponed**
 - i. Postponed from March due to COVID-19, rescheduled for 17th September 2020
 - ii. Confirmed attendees:
 1. NHSX
 2. Care England
 3. CQC
 4. DSC
 5. RNHA
 6. National Care Forum
 7. UKHCA
 8. Bollington
 9. NHS
 10. NHS Digital
 - iii. To take place virtually if COVID-19 restrictions get in the way of it happening again in London
 - iv. Planning session took place previously and will need to be continued nearer the time
- k. **NHS Digital & Acoustic Monitoring supplier members of CASPA**
 - i. Discussion was held, enabled by CASPA
 - ii. Provided a forum of exchange of views for both sides
 - iii. NHSD now following up directly with the suppliers

END OF MEETING