



**Subject:** CASPA Quarterly Board Meeting 2020 Minutes

**Date:** 2nd November 2020 - 12.30 til 2.30pm

**Present:**

Simon Papworth (SP), Jonathan Papworth (JP), Robin Batchelor (RB), Robin Wells (RW), Nuno Almeida (NA), Taffy Gatawa (TG), Georgia Ginnaw (GG)

### Membership

- a. **Current membership numbers**
  - i. 35 paying
  - ii. CASPA have a number of lapsed / pending members and discussed a plan of action for converting them
    - a. Agreed that there a number of lapsed members that would bring value to CASPA membership and they will be contacted by the board to find out reason for not renewing
    - b. Discussed the possibility of creating a members survey - SP to own

### CASPA Board

- b. **Process for expanding CASPA management board**
  - i. The Board agreed:
    - 1. To expand the companies represented on the board from three to five in the medium term
    - 2. Each company can have two people present at board meetings, but their votes count as one per company
    - 3. Robin Wells as Membership Secretary is also on the board
    - 4. Discussed further expanding the board to seven potentially at some point in the future
  - ii. CASPA to continue discussions and conclude the process over the coming weeks / months.

### Projects

- c. **Sutton eRed Bag -**
  - i. Quick update



- ii. Sutton eRed Bag - number of strands:
  - 1. Engagement with care homes pathfinder although progressing, COVID has impacted the progress
  - 2. Technical strand - progressing HIE / NRLS and St George's Hospital by end of December (HEI outstanding, development should be completed by November)
  - 3. 'How it was done' documentation for replication in other regions - taking more time and complexity than first thought
    - a. Other parts of the country beginning to show interest (Dorset CCG interested in piloting, Hereford, Derbyshire and Surrey also interested)
  
- d. **COVID-19 data share initiative -**
  - i. A board has been formed and met 2 months ago, next meeting due in November
  
- e. **GP Connect for Care initiative -**
  - i. Ongoing discussion with NHSD
  - ii. Technology implementation is clear
  - iii. Challenges regarding information governance currently being discussed
  
- f. **NHSx DSCAG -**
  - i. Meets once a quarter
  - ii. DSCAG was effectively temporarily replaced by the VISC (NHSx Vulnerable, Isolated and Social Care Cell) during COVID but now reverted back
  - iii. DSCAG just started up again and is currently focused on Joined up Care (see below)
  
- g. **VISC -**
  - i. This has now ended
  
- h. **PRSB board -**
  - i. PRSB is continuing to co-produce information standards within the scope of interoperability in social care
  - ii. First set of standards was published in October
  - iii. CASPA will continue being part of this working group
  - iv. CASPA is currently in discussions regarding the creation of a standards compliance body
  - v. CASPA will plan a pitch to allow PRSB to talk to all members about this
  
- i. **Department for Trade & Investment -**
  - i. CASPA & DTI have been developing institutional relationships
  - ii. DTI is keen to find companies who have an intent to identify international markets



- iii. CASPA Members encouraged to reach out should they want to be connected with DT&I
  - iv. This relationship will continue and CASPA will share DT&I opportunities with members
- j. Advance Monitoring in Care Homes Best Practice Group -**
- i. Pilot trials are progressing
  - ii. Care home best practice group will meet from November
  - iii. CASPA facilitated the formation of this group which went onto result in pilot projects for CASPA members which were coordinated by, and are ongoing with NHS Digital
- k. DACHA -**
- i. No update yet - next meeting due November
- l. NHSX - Joined Up Care -**
- i. CASPA has been working with NHSX and the JoinedUp Care team
  - ii. PIN notice now published and interested members are encouraged to register via the Atamis portal:  
<https://www.gov.uk/government/organisations/department-of-health-and-social-care/about/procurement>
  - iii. CASPA hosted information sharing calls which were well attended by 44 suppliers in the sector
  - iv. CASPA has now formally become an advisor to the programme
  - v. Natalie James at NHSX confirmed that the information provided by CASPA has helped to inform the benefits case for the programme:
    - 1. <https://caspa.care/wp-content/uploads/2020/11/Digitising-Social-Care-Records-Engagement-with-Caspa.pdf>
- m. Other**
- i. CASPA has successfully organised its first round table which was attended by all stakeholders invited - there is now a follow up round table booked for December.
  - ii. CASPA board continues to engage with DSC with next quarterly meeting happening in November

## Whitepapers

- n. Next whitepaper**
- i. CASPA aim to produce a whitepaper on Acoustic Monitoring following the success of the pilot study
  - ii. eMAR whitepaper to follow after that



**AOB**

- o. What are the next objectives for CASPA?
  - i. To be discussed in the next Board meeting

**END OF MEETING**